

## AGENDA

**Meeting:** ROYAL WOOTTON BASSETT AND CRICKLADE AREA BOARD  
**Place:** Cricklade Town Hall, High St, Cricklade SN6 6AE  
**Date:** Wednesday 23 September 2015  
**Time:** 6.30 pm

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Including the Parishes of Braydon, Broad Town, Clyffe Pypard, Cricklade, Latton, Lydiard Millicent, Lydiard Tregoz, Lyneham & Bradenstoke, Marston Meysey, Purton, Tockenham and Royal Wootton Bassett.

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**The area board welcomes and invites contributions from members of the public. The Chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.**

If you have any requirements that would make your attendance at the meeting easier, please contact the Democratic Services Officer.

**Refreshments and networking opportunities will be available from 6.00pm.**

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Please direct any enquiries on this agenda to:  
Kevin Fielding (Democratic Services Officer) on 01249 706612 or [kevin.fielding@wiltshire.gov.uk](mailto:kevin.fielding@wiltshire.gov.uk) or Alexa Smith (Community Engagement Manager – Royal Wootton Bassett and Cricklade Area) on 01249 706610 or [alexa.smith@wiltshire.gov.uk](mailto:alexa.smith@wiltshire.gov.uk).  
All the papers connected with this meeting are available on the Wiltshire Council website at [www.wiltshire.gov.uk](http://www.wiltshire.gov.uk).  
Press enquiries to communications on direct lines 01225 713114/713115.

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### Wiltshire Councillors

Allison Bucknell (Chairman)	Lyneham
Bob Jones	Cricklade & Latton
Chris Hurst	Royal Wootton Bassett South
Mollie Groom	Royal Wootton Bassett East
Jacqui Lay (Vice-Chairman)	Purton
Mary Champion	Royal Wootton Bassett North

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	<b>Time</b>
<p>1     <b>Chairman's Welcome and Introductions</b></p>	<b>18:30</b>
<p>2     <b>Apologies for Absence</b></p>	
<p>3     <b>Minutes</b> (<i>Pages 1 - 8</i>)</p> <p>To approve the minutes of the meeting held on Wednesday 27 July 2015.</p>	
<p>4     <b>Declarations of Interest</b></p> <p>To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.</p>	
<p>5     <b>Wiltshire - The Wider Picture</b> (<i>Pages 9 - 14</i>)</p> <p>News and information on what's going on in your local community and across the county:</p> <ul style="list-style-type: none"> <li>• New Primary School for Ridgeway Farm.</li> <li>• School Place Planning.</li> <li>• Children's Centres.</li> <li>• Lyneham and Bradenstoke Community Led Plan Steering Group – vote of thanks.</li> </ul>	<b>18:40</b>
<p>6     <b>Spotlight on Partners</b> (<i>Pages 15 - 20</i>)</p> <p>To receive updates from our key partners, including:</p> <ul style="list-style-type: none"> <li>• Wiltshire Police</li> <li>• Wiltshire Fire and Rescue Service</li> <li>• Lyneham Defence College of Technical Training</li> <li>• Wiltshire Clinical Commissioning Group</li> <li>• Healthwatch Wiltshire</li> <li>• Chambers of Commerce/Business Associations</li> <li>• Community Groups</li> <li>• Housing Associations</li> <li>• RWB Arts Festival &amp; Memorial Hall</li> <li>• Royal Wootton Bassett Sports Association</li> </ul>	<b>18:45</b>

7 **Strengthening our Communities** (Pages 21 - 50)

19:00

Tackling Child Sexual Exploitation

- To introduce the reality of CSE in Wiltshire and how we all can help to tackle it. Jackie Young – Social Worker, Child Sexual Exploitation and Missing Children, Wiltshire Council.

Network Rail Update - Gabriela Stanciu – Communication and Stakeholders Engagement Officer, Network Rail

Older Peoples Events

- Cricklade Older People's Event - Report and outcomes.
- Proposed Older People's Event Royal Wootton Bassett October 14<sup>th</sup> 2015.

PCC Annual Report and the new Police and Crime Plan 2015/17

- To deliver the Annual Report on the outcomes of the previous Police and Crime Plan and to present the new Plan for 2015 – 17.

Working with our young people to provide positive leisure activities

- Update from Pete Smith – Community Youth Officer, Wiltshire Council.

Supporting Community projects and facilities

- Grant Funding and Financial statement – Alexa Smith - Community Engagement Manager, Wiltshire Council.

Campus updates

- Alexa Smith – Community Engagement Manager.

8 **Spotlight on Parishes** (Pages 51 - 56)

20:00

9	<b>Task &amp; Working Group Updates</b> ( <i>Pages 57 - 60</i> )	<b>20:10</b>
	To consider reports from the following task groups and make any necessary decisions:	
	<ul style="list-style-type: none"><li>• Caring about Dementia Task Group</li><li>• Older Peoples Accommodation Task Group</li><li>• Cricklade Extra-Care Working Group</li><li>• Community Area Transport Group (CAT-G)</li><li>• Neighbourhood Planning Working Group (NEW-V)</li></ul>	

10	<b>Wrap Up</b>	<b>20:20</b>
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# MINUTES

**Meeting:** ROYAL WOOTTON BASSETT AND CRICKLADE AREA BOARD  
**Place:** Lyneham Primary School, Preston Lane, Lyneham SN15 4QJ  
**Date:** 22 July 2015  
**Start Time:** 6.30 pm  
**Finish Time:** 8.25 pm

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Please direct any enquiries on these minutes to:

Kevin Fielding, direct line 01249 706612 or e-mail [kevin.fielding@wiltshire.gov.uk](mailto:kevin.fielding@wiltshire.gov.uk)

Papers available on the Wiltshire Council website at [www.wiltshire.gov.uk](http://www.wiltshire.gov.uk)

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## **In Attendance:**

### **Wiltshire Councillors**

Cllr Allison Bucknell (Chairman), Cllr Mollie Groom (Vice Chairman),  
Cllr Mary Champion, Cllr Chris Hurst and Cllr Jacqui Lay (Vice Chairman)

### **Wiltshire Council Officers**

Alison Sullivan – Community Area Manager  
Alexa Smith – Community Engagement Manager  
Kevin Fielding – Democratic Services Officer

### **Town and Parish Clerks/Councillors**

Broad Town Parish Council – Veronica Stubbings  
Cricklade Town Council – Ruth Szybiak, Mark Clarke & John Coole  
Lydiard Millicent Parish Council – Andrew Harris  
Lyneham & Bradenstoke Parish Council – Judy Digman, Rod Gill, Ron Glover, Geoff Jackson-Haines, Judy Selby-Boothroyd, Richard Selby-Boothroyd, Lynn Thrussell and John Webb  
Purton Parish Council – Geoff Greenaway  
Royal Wootton Bassett Town Council – Johnathan Bourne

### **Partners**

Wiltshire Fire & Rescue Service – Mike Franklin  
Wiltshire Police – Sgt Donna West  
Royal Wootton Bassett Arts Festival – John Davies

**Total in attendance: 48**

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<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
1	<p><u>Chairman's Welcome and Introductions</u></p> <p>The Chairman welcomed everyone to the meeting of the Royal Wootton Bassett &amp; Cricklade Area Board and introduced the councillors and officers present.</p> <p>The new Royal Wootton Bassett and Cricklade Community Engagement Manager, Alexa Smith was introduced to the Area Board. Alexa gave a brief overview of her role and advised that she was looking forward to meeting the representatives of the Community and starting her new role in Royal Wootton Bassett and Cricklade.</p>
2	<p><u>Apologies for Absence</u></p> <p>Apologies for absence were received from:</p> <p>Cllr Bob Jones – Wiltshire Council  Inspector Dave Hobman – Wiltshire Police  Mike Leighfield – Royal Wootton Bassett Town Council  Capt Bob Rusbridger - Lynham, Defence College of Technical Training  Sheila Dunn – Royal Wootton Bassett Arts Festival.</p>
3	<p><u>Minutes</u></p> <p><b>Decision</b></p> <ul style="list-style-type: none"> <li>• <b>The minutes of the meeting held on Wednesday 20 May 2015 was agreed as the correct record and signed by the Chairman with the following amendment:</b></li> </ul> <p><b>Agenda Item. No.11 Task &amp; Working Group Updates - Cricklade SCOB.</b></p> <ul style="list-style-type: none"> <li>• <b>That concerns relating to lack of information, the manner in which the SCOB had been kept informed and the lack of transparency in the decision making process were raised re the Cricklade Campus.</b></li> </ul>
4	<p><u>Declarations of Interest</u></p> <p>There were no declarations of interest.</p>
5	<p><u>Wiltshire - The Wider Picture</u></p> <p>The following Chairman's Announcements were noted:</p>

	<ul style="list-style-type: none"> <li>• LEADER Funding</li> <li>• Joint Health &amp; Wellbeing Strategy</li> <li>• School Organisation Plan</li> <li>• Dairy View Extra Care Scheme, RWB</li> <li>• Invitation to join Alzheimer's Society Dementia Service Users Group</li> <li>• Passenger Transport Consultation</li> </ul>
6	<p><u>Spotlight on Partners</u></p> <p>Updates from partners were received as follows:</p> <p>Wiltshire Police – Sgt Donna West</p> <ul style="list-style-type: none"> <li>• That Inspector Dave Hobman was unable to attend the meeting.</li> </ul> <p>Wiltshire Fire and Rescue Service – Mike Franklin</p> <p>The written report was noted.</p> <p>Wiltshire Fire Authority - Cllr Mollie Groom</p> <ul style="list-style-type: none"> <li>• That the new Wiltshire Fire and Rescue Service Call Centre at Potterne was bedding in very well.</li> </ul> <p>Lyneham Defence College of Technical Training – Captain Bob Rusbridger</p> <ul style="list-style-type: none"> <li>• The written report was noted</li> </ul> <p>Neighbourhood Planning Working Group: NEW-V</p> <ul style="list-style-type: none"> <li>• Next meeting Wednesday 12 August 2015.</li> <li>• Concerns were raised re the Chancellor's announcement on Neighbourhood Plans and what effect the announcement would have on plans already in place and those being produced now.</li> </ul>

	<p>Royal Wootton Bassett Chamber of Commerce / Business Association</p> <ul style="list-style-type: none"> <li>• That a new emblem had been designed for retailers to flag up discounts to military personnel.</li> </ul> <p>Network Rail</p> <ul style="list-style-type: none"> <li>• The written report was noted.</li> <li>• That the contract had still not been signed for the temporary road to be built to the south of Marlborough Road.</li> <li>• Consultations would be carried out with local residents re any possible diversions.</li> <li>• That there were concerns using B roads as possible diversion routes.</li> </ul> <p>Royal Wootton Bassett Sports Association</p> <ul style="list-style-type: none"> <li>• The written report was noted.</li> <li>• The official opening of the new site would be Saturday 5 September 2015.</li> </ul> <p>The Chairman thanked all partners for their updates.</p>
7	<p><u>Strengthening our Communities</u></p> <p><b>Services to the Elderly</b></p> <p>Nicola Gregson - Head of Commissioning for Older People, Care, Support and Accommodation, Wiltshire Council gave a presentation which outlined the services needed by the elderly in each Community Area and to consider nominating an Older Persons Champion and a Carers Champion.</p> <p>Points made included:</p> <ul style="list-style-type: none"> <li>• Significant changes in the way people were supported to be independent <ul style="list-style-type: none"> <li>• Care Act implemented April 2015</li> <li>• CCG currently tendering Community Health Services</li> </ul> </li> <li>• That Wiltshire Council wanted to talk with area boards and people in the community about how best to support people.</li> </ul>

- That an Older Persons Workshop was proposed for the Autumn.

Mike Franklin advised that Wiltshire Fire & Rescue Service would be happy to be involved in the Older Persons Workshop.

It was agreed that a report would come back to a future Area Board meeting with clear outcomes.

### **Local Health and Wellbeing Board**

Ted Wilson – Wiltshire Clinical Commissioning Group and Dr De Silva – local GP gave a short presentation that updated the work being carried out by the CCG on integrated teams.

Points made included:

What's happening in Royal Wootton Bassett, Purton and Cricklade?

Integrated working, as a "cluster"

- New care coordinator, helping to plug gaps
- Our own Integrated Team
- GPs, DNs, OTs, physiotherapists, Adult Care and Mental Health presence

Transforming Care for Older People

- Multi Morbidity Clinics which involve Elderly Health Check's for over 75's
- Discharge planning - Assessing patients within 48 hours after discharge
- Providing Geriatric Crisis Management when required

Dementia care

- Working towards Dementia friendly practices
- Developing staff education for a team approach to identifying dementia
- More resources from Alzheimers Support – practical and emotional

Other Aims

- Directory of Services for cluster in development
- Local 'Choose Well' leaflet being produced
- Developing falls assessment clinic for cluster access

Questions from the floor included:

How would this improve the service to residents of Lyneham & Bradenstoke?  
*a. NHS England was actively looking at the issues facing Lyneham & Bradenstoke.*

There are not enough GP surgeries in the local area to support a growing population.

*a. The CCG had invested some 2m into primary care to try and back fill with locum doctors.*

The Chairman thanked Ted Wilson and Dr De Silva for their updates.

### **Working with our young people to provide positive leisure activities**

Magna Carta Celebrations – Monday 15 June 2015.

Pete Smith – Community Youth Officer gave a short update on the recent Magna Carta celebrations in Salisbury, several photos were displayed.

The Chairman thanked everybody who had contributed from the Royal Wootton Bassett & Cricklade community area.

Cricklade – a local café had agreed to young people having a youth café one evening per week.

Royal Wootton Bassett, Lyneham and Purton – Youth democracy groups were now meeting.

The Community Youth Grant applications were agreed by the Royal Wootton Bassett & Cricklade Area Board:

- **Summer Arts Project awarded £1,880**
- **Yoga & Relaxation Sessions awarded £900**

The Chairman thanked Pete Smith.

### **Supporting Community projects and facilities**

Grant Funding and Financial statement was presented by Alison Sullivan – Community Area Manager.

- **Discretionary Capital £57,648**

	<ul style="list-style-type: none"> <li>• <b>Digital literacy Capital £1,500</b></li> <li>• <b>CATG funding Capital £14,205</b></li> <li>• <b>Youth Revenue £60,840</b></li> <li>• <b>Total Area Board budget £134,193</b></li> </ul> <p>Grant Funding</p> <p><b>Decision</b>  <b>Extension of car park at Lydiard Millicent Parish hall Awarded £5,000</b></p> <p><b>Reason</b>  <b><i>This application meets grant criteria 2015/16</i></b></p> <p><i>Note: The Area Board members agreed that they may consider a second grant towards another part of this project later in the year if the funding budget allowed.</i></p> <p>The Chairman thanked Alison Sullivan for the grants report.</p>
8	<p><u>Spotlight on Parishes (including a presentation from Lyneham &amp; Bradenstoke)</u></p> <p>The following written reports were noted:</p> <ul style="list-style-type: none"> <li>• Royal Wootton Bassett Town Council.</li> <li>• Cricklade Town Council.</li> <li>• Purton Town Council.</li> </ul> <p>Geoff Jackson-Haines – Chairman, Lyneham &amp; Bradenstoke Parish Council gave a short presentation.</p> <p>Points made included:</p> <ul style="list-style-type: none"> <li>• South West in Bloom – Silver award winners in 2014.</li> <li>• Currently working on the Lyneham &amp; Bradenstoke emergency plan.</li> <li>• Currently working with New-V.</li> <li>• Lyneham &amp; Bradenstoke now had three defibrillators installed throughout the parish.</li> <li>• That the REME Museum was moving from Arborfield to Lyneham.</li> </ul> <p>The Chairman thanked everybody for their updates.</p>

9	<p><u>Task &amp; Working Group Updates</u></p> <p>Cricklade Shadow Community Operations Board – Ruth Szybiak</p> <ul style="list-style-type: none"> <li>• That after some four years of working on the campus proposals the group would now like to know what its role was, and could it be disbanded if it had no future role. <i>The Chairman advised that she would seek clarification of this and report to the group.</i></li> </ul> <p>Caring about Dementia Task Group – Cllr Allison Bucknell</p> <ul style="list-style-type: none"> <li>• The group was now focussing on signing up local Royal Wootton Bassett businesses to become part of the “Dementia Friendly Community”, it would then look to get the rest of the community area on board.</li> </ul> <p>Cricklade Extra-Care Working Group</p> <ul style="list-style-type: none"> <li>• That the recent open day had been well attended.</li> </ul> <p>Community Area Transport Group (CAT-G)</p> <ul style="list-style-type: none"> <li>• That the Business Support Unit, Wiltshire Council would soon be servicing the CAT-G meetings, which would be held four times per year.</li> </ul> <p>The Chairman thanked everybody for their updates.</p>
10	<p><u>Wrap Up</u></p> <p>The Chairman advised that this was Alison Sullivan’s last Area Board before leaving Wiltshire Council and thanked for her for her hard work.</p>

## **Ridgeway Farm Church of England Academy**

The Diocese of Bristol Academies Trust has been awarded the contract to run the new one form entry primary school at Ridgeway Farm in Wiltshire. The Trust, which already runs primary schools in Bristol, Swindon and north Wiltshire, and is opening a new secondary school in Swindon in September 2017, is looking forward to working with Wiltshire Council to create an outstanding school.

The new school will be situated in the centre of the Taylor Wimpey housing development close to the village of Purton and is due to open in September 2016.

The Trust is committed to the school working in partnership with the existing primary schools and playing an active role in the North Wilts Learning Cluster. It has appointed Jane Leo, the Principal of Tadpole Farm CE Primary Academy in Swindon, to be temporary Executive Headteacher. Jane while remaining as Principal of Tadpole Farm will be able to use her experience of setting up a new school to support the development of Ridgeway Farm.



# Chairman's Announcements

<b>Subject:</b>	<b>School Place Planning and Commissioning</b>
<b>Officer Contact Details:</b>	<b>Clare Medland, Head of School Place Commissioning, <a href="mailto:Clare.medland@wiltshire.gov.uk">Clare.medland@wiltshire.gov.uk</a>, Ext 13966</b>
<b>Further details available:</b>	<b>See below</b>

## Summary of announcement:

Wiltshire Council has a statutory duty to plan the provision of school places and to ensure that there are sufficient places for all 4 to 16 year old young people in the County. The **Wiltshire School Places Strategy 2015-2020 (draft)** sets out the need to add and where appropriate remove primary and secondary school places in response to changing demographic trends in Wiltshire.

The strategy pulls together the information required to form a strategic view of the need for places across Wiltshire and provides a policy framework for considering statutory proposals including opening, closing and defining the size of schools; implementing new school competition arrangements and supporting the development of academies, UTCs and where appropriate Free Schools.

Through the commissioning of school places, as outlined in this Strategy, the aim is to produce an effective match between pupils and places by providing an infrastructure of high quality school buildings and facilities, where all schools, regardless of status, are of an appropriate size and standard to deliver the curriculum effectively.

The Strategy contains an Implementation Plan setting out the short, medium and long term proposals for primary and secondary school provision and covers the period 2015-2020. The detailed area assessments and Implementation Plan proposals will be reviewed and updated every two years and will inform the Schools Capital Investment Programme in future years.

The Wiltshire School Places Strategy and Executive Summary can be viewed at <http://www.wiltshire.gov.uk/schoolseducationandlearning/schoolplacesstrategydraft.htm>

It is proposed that the Strategy and associated Implementation Plan will be considered for approval by the Cabinet in November 2015. If you have any questions, comments or further information on the draft document that you would like to be considered, **please send an email to [SchoolOrganisation@wiltshire.gov.uk](mailto:SchoolOrganisation@wiltshire.gov.uk) no later than Friday 1 October 2015.**

Information workshop/drop-in sessions are being planned during September to explain the Strategy in more detail, for anyone who wishes to find out further information or wishes to provide any feedback.

### **School Place Planning Information Workshops / Drop In Sessions**

Chippenham – Weds 9<sup>th</sup> September, 10.00am - 1.00pm (Abbeyfield School)

Trowbridge – Weds 16<sup>th</sup> September, 10.00am – 1.00pm (St Johns Parish Centre)

Salisbury – Weds 30<sup>th</sup> September, 10.30am – 1.30pm (Red Lion Hotel)

To book a place at one of the Workshop/Drop-in Sessions please contact Sara Derrick at [sara.derrick@wiltshire.gov.uk](mailto:sara.derrick@wiltshire.gov.uk) or 01225 713804



# Chairman's Announcements

<b>Subject:</b>	<b>Children's centres</b>
<b>Officer Contact Details:</b>	<b>Debbie Hirons</b> <b>Debbie.hirons@wiltshire.gov.uk</b> <b>Tel: 07712068334</b>
<b>Weblink:</b>	<a href="http://www.wiltshire.gov.uk/schoolseducationandlearning/earlyyearsandchildcare/chilrenscentresinwiltshire.htm">www.wiltshire.gov.uk/schoolseducationandlearning/earlyyearsandchildcare/chilrenscentresinwiltshire.htm</a>

In line with Government requirements Wiltshire created 30 designated Sure Start children's centres between 2006 – 2011. The initial centres were located within areas with the highest levels of deprivation and additional centres were set up in areas with a higher population of children aged under five. Their Core Purpose is:

- To support good early child development and school readiness.
- To raise parenting aspirations and improve parenting skills.
- To improve child and family health and life chances.

Wiltshire's children's centre services are currently delivered by a four of voluntary and community sector organisations. The contracts for children's centres finish in June 2016 and the council is looking at how to ensure that the money spent has the greatest positive impact on young children's development before re-tendering the contracts. The annual expenditure on children's centres services is currently just over £4m. Along with other local authorities across the country, Wiltshire Council has significantly less funding available due to reductions in central government funding. We therefore need to find ways to continue to meet the needs of young children and their families through re-shaping service delivery whilst looking at opportunities to save money. We want to ensure that we maximise support for the most deprived areas whilst retaining wide service coverage across the county.

## **Changes in national and local policy on early years since the children's centre contracts started in 2010**

- Nationally the Childcare Minister has emphasized the importance of delivering support in the community rather than focusing on the buildings these services are delivered from.
- Locally our focus is increasingly on supporting the most vulnerable children and families at the earliest opportunity through effective partnership working with services such as Midwifery and Health Visiting, with providers of childcare and with primary schools to ensure that children are ready to start school.
- The Government's policy on free entitlement to childcare for disadvantaged two year olds and the recent announcement on the increase in free entitlement to childcare for three and four year olds of working parents (from 15 to 30 hours) means that the council needs to look at how to create more childcare places as part of its early years strategy. There is an opportunity to consider this agenda alongside delivery of children's centre services.

## **Proposed Model for Consultation**

- We have spoken to children's centre staff, early year's professionals and parents and their view is that front line staff and effective partnership working makes the most difference for families.
- Wiltshire council will refocus the current resources to deliver more services to the wider community with less emphasis on the buildings they are delivered from.
- Children's centre staff will continue front line delivery of services and support.
- The space released by de-registering some of the existing buildings could be used to provide more childcare places for 3 and 4 year old children of working parents.
- Children's centre services will be delivered from 15 key buildings based in four geographical clusters – North, East, South and West from July 2016.
- The proposals on where children's centre should be located in the future are based on the following factors:
  - The level of deprivation in each area
  - The number of children aged under five living in the area
  - The suitability of current buildings to deliver children's centre services
  - The potential to expand childcare provision

## **What do these proposals mean for the delivery of help for families with young children?**

- The same children's centre staff will continue to support families in a wider range of locations through more use of other community buildings.

## ***Chairman's Announcements***

- Families with young children will continue to access support through more increased partnership working with Midwives and Health Visitors.
- Areas with the greatest levels of need and more young children will continue to have access to a designated children's centre building in or very close to their local community.
- There will be greater availability of childcare places in communities where more provision is needed.

### **Consultation is open from 14 September until 6 November**

- Meetings and events are planned with key stakeholders including professionals and parents and carers.
- Briefings will be given to all council staff and its partners involved in the delivery of services for families including voluntary sector organisations.
- A questionnaire is available on line and in paper format at the end of the consultation document
- The consultation document is on the council website as follows :  
[www.wiltshire.gov.uk/schoolseducationandlearning/earlyyearsandchildcare/childrenscentresinwiltshire.htm](http://www.wiltshire.gov.uk/schoolseducationandlearning/earlyyearsandchildcare/childrenscentresinwiltshire.htm)

## Crime and Community Safety Briefing Paper Royal Wootton Bassett Community Area Board - September 2015



### 1. Neighbourhood Policing Team

#### Sgt:

Sgt Donna West

#### Royal Wootton Bassett Rural

Beat Manager - VACANT

PCSO Andy SINGFIELD

#### Royal Wootton Bassett Town

Beat Manager – PC Georgina ROMANI

PCSO Jim WALE

PCSO Andrea HECTOR

#### Cricklade, Purton and surrounding villages

Beat Manager- PC Dave CANAVAN

PCSO Rich O'HALLORAN

PCSO Nicola ALLEN

### 2. NPTs - Current Priorities & Consultation Opportunities:

Up-to-date details about Neighbourhood Policing Teams including team membership, current priorities and forthcoming community consultation events can be found on the Wiltshire Police Website. Consultation information and further updates of work in our area can be found on our Royal Wootton Bassett and Cricklade facebook page.

□ Visit the new and improved website at: [www.wiltshire.police.uk](http://www.wiltshire.police.uk)

### 3. Performance and Other Local Issues:

#### Days of action and other Operations

Following Community Intelligence, a drugs operation was conducted in **Cricklade**, by the local NPT, and Tri-Force. 2 Persons were arrested on suspicion of production of a controlled drug.

A male was arrested in **Purton** for cultivation of cannabis, and has received an adult caution.

Plain clothes operation by the local NPT was run in **Royal Wootton Bassett** and a male was arrested for possession of a controlled drug with intent to supply (£200 cocaine) and was also arrested for drink driving.

3 Youths have been dealt with for possession of cannabis Offences, 2 youth cautions were given and 1 cannabis street warning in **Royal Wootton Bassett**

**Cricklade** Licensing Operation, Local NPT and Tri- Force dogs section, completed an evening of licensing checks, no drugs were found. Positive reaction to the licensing checks and no offences / infringements by licensed premises found.

**Royal Wootton Bassett** Licensing follow up operation, this operation concentrated on levels of intoxication, and 2 premises received a warning letter.

**Royal Wootton Bassett**, following up a report from a member of public about a suspicious male and his behaviour. The male was located and subsequently arrested for theft of fuel, driving offences and 2 offences of possession of a Class B drug. He was charged for a total of 9 offences.

**Purton**, 2 males were arrested for non-dwelling burglaries for which enquiries are ongoing.

### Local Concerns

There has not been an increase in ASB, and NPT still continue to target areas of anti social behaviour. We are currently putting together initiatives with schools and shops, to forward plan for the halloween and firework nights period. It has been noted by the NPT that ASB has become more prevalent in **Lyneham**, more foot patrols are being conducted, and we urge the community to continue to report incidents.

**Royal Wootton Bassett**, there has been an increase in theft from motor vehicles, we continue to urge the public to report anyone acting suspiciously near vehicles, and to not leave valuable items in vehicles and ensure they are secured.

### Speed Checks

NPT have regularly been conducting high visibility speed checks in and around Royal Wootton Bassett, Cricklade and the rural areas. Over the past 2 months 20 tickets have been issued for speeding and other motoring offences.

An increase of speeding problems have been reported in **Lyneham**, NPT continue to do speed checks in the area along with Community speed watch. There seems to be an increase in problems from motorcycles, we are yet to identify the motorcycles that are causing the issues and again urge the community to keep reporting with registration numbers if possible.

### Non Dwelling Burglaries.

Burglaries have not increased since previous reporting with 60% of them being to business premises, and 38% of them being to sheds, 2 % were attempts on houses where no access was gained. The majority have been to the **Purton and Cricklade** area 78%, **Royal Wootton Bassett** 19 %, and **Lyneham** 2 %.

These have been night time burglaries, where all sheds and outbuildings were secured. The local NPT have already been working hard to gain intelligence and conduct patrols at different time, and 2 persons have been arrested for burglaries in Purton, for which enquiries are ongoing.

There is no pattern to any of the burglaries, as to time of week and night. NPT continue to work with the local community and Rural Crime Team to gather any intelligence around the burglaries, and have stepped up patrols. CCTV Unit has been utilised to provide reassurance to the communities and as a deterrant. We urge Communities to continue to secure thier premises and consider the purchase of shed alarms. Remind communities to report anything suspicious.

### **News from your NPT**

Pc Steve Porter after a number of loyal years to Rural areas and Lyneham, has taken up a new post in Malmesbury, we will miss his hard work and wish him well in the new area. His post is currently vacant, and we are hoping to get someone new in post soon.

Pcso Richard O'Halloran, will be leaving us in October to take up an exciting new engineering job with the railways, we wish him all the best for his new career.

A new Pcso Joseph Teddar will be starting with us in October, and we welcome him to our NPT.

Although is was reported in the media by the PCC that Cricklade Police Station would be shutting in October, we have not yet been told when this will happen, and maybe sometime in the new year. Once we know anything we will update you.

I am keen to have increased community engagement with my teams, and already they have been tasked to patrol more by foot and on bikes. Please take time to say hello to them if you see them about and if you have a local event, from coffee morning, school assemblies, to fetes, please invite us, we cannot guarantee to get to them all but we will certainly try our best.

please feel free to come and chat to us or visit us at our community consultations which are advertised on the Royal Wootton Bassett and Cricklade Police facebook page.

Sgt Donna West





### Better Care for Older People in Wiltshire

Health and social care are increasingly working closer together with the aim of better meeting the needs of older people especially. This approach is happening all around the country and is called 'Better Care'. The focus is on making sure that care is provided as close to home as possible with home always the first option. This means that where possible, care will be provided in local communities rather than in acute hospital settings.

Healthwatch Wiltshire (HWW) want to make sure that older people have the chance to say how health and care services are working for them. We are asking people to share their experiences of care, discharge from hospital and care at home. Please get it touch with us to share your views and so we can tell commissioners and providers of services about the experiences of local people. More information here: <http://www.healthwatchwiltshire.co.uk/better-care-plan>

### The Care Quality Commission (CQC) inspection of Great Western Hospital (GWH) NHS Foundation Trust September 2015

The CQC is the independent regulator of health and adult social care in England. At the end of September the CQC will be carrying out an inspection of Great Western Hospital (GWH) which will include its acute hospital services as well as adult community health services. These include podiatry, diabetes, dietetics, orthotics, as well as community hospitals. HWW is calling on local people to share their experiences of services. We will be publicising and supporting a CQC 'listening event' as well as providing other opportunities to share your experiences.

### Your Care Your Support Wiltshire

HWW, in partnership with Wiltshire Council, has developed a new health and social care information website for the public and professionals. It is called 'Your Care Your Support Wiltshire' - <http://www.yourcareyoursupportwiltshire.org.uk/home/>. The website is still at an early stage which is really exciting for local people as it means that they have a chance to have a say in how it grows. We would like to know what you think about the website so far. Please tell us about local groups, services or general health and care information you would like to see added to the site. You can get involved in focus groups, reader's panels or just provide feedback in a one-to-one interview or via email. This is your chance to help build a really useful health and social care website fit for Wiltshire people. You can contact us about the website on: 01225 434218 or email: [contact@healthwatchwiltshire.co.uk](mailto:contact@healthwatchwiltshire.co.uk)

### HWW is recruiting new board members

HWW has an exciting opportunity for new members to join our Board of Directors and welcome interest from all sections of the community. This is a great opportunity to join an organisation which is really making a difference to health and social care in Wiltshire.

Chris Graves, Chair of HWW said 'Healthwatch Wiltshire is committed to making every voice count. We need passionate individuals to join us in the challenge of making a health and social care system that meets our needs, and help to ensure we are at the heart of local health and social care provision'. For more information about the post and specific responsibilities of Board Members please download a recruitment pack from [http://www.healthwatchwiltshire.co.uk/sites/default/files/board\\_member\\_recruitment\\_pack\\_2015.pdf](http://www.healthwatchwiltshire.co.uk/sites/default/files/board_member_recruitment_pack_2015.pdf)

Contact us:

Tel 01225 434218

[info@healthwatchwiltshire.co.uk](mailto:info@healthwatchwiltshire.co.uk)

[www.healthwatchwiltshire.co.uk](http://www.healthwatchwiltshire.co.uk)





<b>Report to</b>	<b>Royal Wootton Bassett &amp; Cricklade Area Board</b>
<b>Date of Meeting</b>	<b>23 – 9 - 15</b>
<b>Title of Report</b>	<b>Locality Youth Network update</b>

## **Purpose of the Report**

To inform the community about the role of the Local Youth Network, (LYN) update the community about the work of the Local Youth Network (and to ask Councillors to consider the following grant and procurement applications.)

## **Recommendation**

Members are asked to

1. Note progress to date
2. Decide on funding applications as laid out .

## **Royal Wootton Bassett & Lyneham LYN**

This has been operational since October 2014. Questionnaires have been sent out, a wider LYN event has been held and the evidence gathered has being analysed.

Greensquare Housing Assoc have since committed to some financial support for the two RWB projects.

The Monday After school cafe is promoting in RWBA to a new younger group and the Friday youth group continues to have attendances of 40+.

The Wednesday Lyneham group has been well attended over the summer and is due to move indoors over the winter .

The summer art project was successful and produced a useable artistic bench for the community

Cllrs Allison Bucknell & Mary Champion sit on this LYN

## **Cricklade LYN**

Questionnaires highlighted numerous projects including an after school cafe session. There were two meetings held in May to discuss the way forward. Short projects for gym and sportshall use, and a youth cafe were highlighted. The youth cafe idea has been piloted by the local Barista cafe throughout the summer term and the holidays, the Leisure centre has started a youth gym session and the other projects are being piloted in the near future.

**Purton** are forming their own youth council to start in October, and this will link into the wider LYN and have the opportunity to submit bids for funding. It is hoped that a community cafe project will provide an after school session for young people.

## **General Update**

The questionnaire and needs assessment for the area is complete with 623 young people taking part.

In all areas, there is a demand for sport, social time, art, parkour and self defence.

There were skate events in Cricklade, Purton and RWB during the summer.

We have been working with other agencies and young people in RWB around the rise in Anti social behaviour and drug use. This includes an input from Motiv8

## **Youth Provision Update**

An analysis has been done of provision by existing organisations in the area. This can be found on [www.sparksite.co.uk/](http://www.sparksite.co.uk/)

Funding for activities that satisfy the needs identified within our area can be via grant or procurement. We will only fund NEW activities that have some form of additional funding or contributions from other bodies, volunteer time, free premises etc.

## **Activities provided through the Area Board**

See Appendix B for current provision

## **New Request – 1 grant bid**

Details of applicant and title of project	Amount of funding requested	Grant or procurement	Number of and ages of young people expected to take part	Other Resources brought into the community eg volunteers or funding

Cricklade Sunday Sport and Social	£750	Grant	15 – 40 YP aged 13 - 19	

Details of the requests can be found in Appendix C

<b>Details of applicant and title of project</b>	<b>Amount of funding requested</b>	<b>Number of and ages of young people expected to take part</b>	<b>Other Resources brought into the community (volunteers or funding)</b>
<b>Ref No</b>			

**Details of Project**

<b>Details of applicant and title of project</b>	<b>Amount of funding requested</b>	<b>Number of and ages of young people expected to take part</b>	<b>Other Resources brought into the community (volunteers or funding)</b>
<b>Ref No</b>			

**Details of Project**

**Report Author:** Pete Smith

Community Youth Officer

**Tel:** .07768 943883.....

**E mail:** [Pete.smith@wiltshire.gov.uk](mailto:Pete.smith@wiltshire.gov.uk)

## **Background**

In 2014, Wiltshire Council changed the way it delivers youth development and devolved a budget to Area Boards to enable the localised provision of positive activities. Each community area should have one or more Locality Youth Networks (LYN) who oversee the provision of these activities.

## **What are Positive Activities?**

A positive activity can be any educational or recreational leisure-time activity which helps young people to achieve healthy and safe lifestyle outcomes.

Positive activities are for young people aged 13-19 (up to 25 years of age for young people with special educational needs and/or disabilities) and may include activities and support which:

- Helps young people connect with their communities, enabling them to belong and contribute to society e.g. through volunteering
- Provides opportunities for young people to take part in a range of sports, arts, music and other activities where they can socialise safely with their peers and develop relationships, including with adults they can trust
- Encourage young people's personal and social development
- Improve young people's physical and mental health and emotional well-being
- Help young people to achieve in education, work or training
- Prevent and divert young people away from risky behaviours e.g. teenage pregnancy, substance misuse and involvement in crime and anti-social behaviour

## **What is a Locality Youth Network?**

A Locality Youth Network (LYN) is a sub group of the Community Area Board. It represents a wide range of community stakeholders who work in partnership to facilitate a range of positive activities across the community area. Young people play a central role in all aspects of the LYN. Locality Youth Networks identify local needs, priorities and outcomes and make evidence based recommendations to the Area Board on how funding for positive activities for young people should be deployed.

The Area Board holds the budget and Area Board members make the final decision on whether or not to grant funding.

The Royal Wootton Bassett & Cricklade Area Board has two LYNs

- Royal Wootton Bassett & Lyneham
- Cricklade & Purton

Appendix B – Activities funded through Area Board

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Project details	Where	Amount of funding	Grant or procurement	Number of and ages of young people expected to take part	Other Resources brought into the community eg volunteers or funding	Date Started	Status
Friday Night Project	RWB		Grant				
Monday after school club	RWB		Grant				

-

<b>Details of applicant and title of project</b>	<b>Amount of funding requested</b>	<b>Number of and ages of young people expected to take part</b>	<b>Other Resources brought into the community (volunteers or funding)</b>
<b>Ref no</b>			

**Details of Project**



**Report to** RWB & C Area Board  
**Date of meeting** 23/9/15  
**Title of report** Youth Grant Funding

**Purpose of the Report:**

To consider the applications for funding listed below together with the recommendations of the Local Youth Network (LYN) Management Group.

Applicant	Amount requested	LYN Management Group recommendation
Cricklade and District Community Assoc	£750	Approved
XXX	£££	
XXX	£££	
XXX	£££	

**1. Background**

The recommendation from the LYN Management Group has been made in accordance with the following guidelines:

- Leaders guidance for Community Area Boards on Positive Activities for Young People
- Positive Activities for Young People local Youth Network Terms of Reference
- Positive Activities Toolkit for Community Area Boards

Young people have considered this application and identified it as a priority for Area Board funding.

**2. Main Considerations**

- 2.1. Councillors will need to be satisfied that Youth Grant Funding awarded in the 2015/2016 year are made to projects that can realistically proceed within a year of it being awarded.
- 2.2. Councillors will need to decide and be assured that young people and the community will benefit from the funding being awarded and the project/positive activity proceeding. The application should meet the identified needs, priorities and outcomes for young people in the areas, as identified in the LYN Needs Assessment and Strategic Plan.
- 2.3. Councillors will need to ensure measures have been taken in relation to safeguarding children and young people.
- 2.4. Councillors will need to ensure that young people have been central to each stage of this Youth Grant Funding application.

**3. Environmental & Community Implications**

Youth Grant Funding will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent of which will be dependent upon the individual project.

**4. Financial Implications**

Financial provision had been made to cover this expenditure.

**5. Legal Implications**

There are no specific legal implications related to this report.

**6. Human Resources Implications**

There are no specific human resources implications related to this report.

**7. Equality and Inclusion Implications**

Ensuring that Community Area Boards and LYNs fully consider the equality impacts of their decisions in designing local positive activities for young people is essential to meeting the Council’s Public Sector Equality Duty.

**8. Safeguarding Implications**

The Area Board has ensured that the necessary policies and procedures are in place to safeguard children and young people. The Community Youth Officer has assessed this application agreed it meets safeguarding requirements.

**9. Applications for consideration**

Application ID	Applicant	Project Proposal	Requested
RWB & C 003	Cricklade and District Community Assoc	Cricklade Sunday Sport and Social	£750
<p><b>Project description</b>            To provide an allotted time in the gym(max 15 a time) for an hour. This period will be supervised in order that those attending get the best benefit out of the session including guidance on the safe way to use the equipment. This will be followed by a supervised hour in the sports hall, for up to 24 young people. The activities will be varied, ranging from football to volleyball and any other sport that can be reasonably held in the hall. These will be decided by youth.            We will also give subsidised rates in the cafe to young people during this session.</p>			
<p><b>Recommendation of the Local Youth Network Management Group</b>            That the application meets the grant criteria and is approved for the amount of £750, subject to the following conditions: That young people contribute a fee of £1 per session starting from session5             OR             That the application is refused for the following reasons:             The application does not meet the grant criteria             The LYN Management Group does not support the application because:</p>			

Application ID	Applicant	Project Proposal	Requested
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RWB & C 003	Cricklade Sunday Sport and Social		£750
<b>Project description</b> Short paragraph description of the project:			
<b>Recommendation of the Local Youth Network Management Group</b> That the application meets the grant criteria and is approved for the amount of £750, subject to the following conditions: That young people contribute a fee of £1 per session starting from session5  OR  That the application is refused for the following reasons:  The application does not meet the grant criteria  The LYN Management Group does not support the application because:			

Application ID	Applicant	Project Proposal	Requested
<a href="#">ID 79</a> (hyper link)	XX	XX	£££
<b>Project description</b> Short paragraph description of the project:			
<b>Recommendation of the Local Youth Network Management Group</b> That the application meets the grant criteria and is approved for the amount of £XXX, subject to the following conditions:  OR  That the application is refused for the following reasons:  The application does not meet the grant criteria  The LYN Management Group does not support the application because:			

Application ID	Applicant	Project Proposal	Requested
<a href="#">ID 79</a> (hyper link)	XX	XX	£££
<b>Project description</b> Short paragraph description of the project:			
<b>Recommendation of the Local Youth Network Management Group</b> That the application meets the grant criteria and is approved for the amount of £XXX, subject to the following conditions:  OR			

That the application is refused for the following reasons:

The application does not meet the grant criteria

The LYN Management Group does not support the application because:

No unpublished documents have been relied upon in the preparation of this report

**Report Author** P.G. Smith. CYO  
Tel 07768943883  
pete.smith@wiltshire.gov.uk

## POSITIVE ACTIVITIES FOR YOUNG PEOPLE GRANTS APPLICATION FORM

This application should normally be completed online via the Area Board website.

Complete this application form to let us know about the project/programme/activity you want to do.

Please return this form to: XXXXXXXXXXXXX

Remember to read the Criteria and Hints and Tips to make sure you include everything you need to.

FOR AREA BOARD/LYN USE ONLY:

Date application received

### Is my organisation/group eligible?

We are a voluntary and community sector organisation as per the council definition or have a sponsor organisation or group which meets this criteria	Yes
We are based in the county of Wiltshire and/or will be providing services/activities for the sole benefit of Wiltshire residents for the funding awarded	Yes
We have a bank account in the name of the organisation or group, which requires at least two joint signatories, who are not related, for all transactions or have a sponsor organisation which meets this criteria	Yes
We have the necessary policies and procedures that fulfil legal requirements e.g. accounts, health and safety, equal opportunities, insurance, safeguarding etc.	Yes
We are applying on behalf of a political party	No
This application is for religious activity	No
We are applying on behalf of a statutory body or school (including Wiltshire Council)	No
This application is for the sole benefit of an individual	No
We are applying on behalf of a private – profit making / commercial organisation	No

### Is my project/activity/programme eligible?

My project/activity/programme is for the provision of positive activities for young people	Yes
My project/activity/programme is for 13-19 year olds (up to 25 years of age for young people with special educational needs and/or disabilities)	Yes
My project/activity/programme has already happened	No
My project/activity/programme has involved young people in the application process	Yes
My project/activity/programme helps meet the outcomes and priorities set out by the relevant Local Youth Network	Yes
My project/activity/programme is solely for capital items (equipment)	No
My project/activity/programme is to train funders and/or trustees	No
We have already made 2 successful applications to the Area Board in this financial year	No
The primary purpose of this project/activity/programme is to raise funds for another organisation	No

**How is your organisation committed to the organisational principles required of applicants?  
(Please refer to the application pack)**

The Centre is committed to providing an excellent sport and leisure facility for all the community.

**SECTION 1: ORGANISATION/GROUP DETAILS**

<b>Name of organisation/group:</b>	Cricklade & DistrictCommunity Association
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<b>How much are you applying for?</b>	£750
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<b>Name of sponsor organisation (if applicable):</b>	
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**Organisation/group contact details:**

<b>Name / position:</b>	GaryWalker
<b>Address:</b>	Cricklade Leisure Centre Stones Lane, Cricklade
<b>Postcode:</b>	SN6 6JW
<b>Phone number:</b>	01793 750808
<b>Mobile phone number:</b>	
<b>E-mail:</b>	gary@crickladeleisure.co.uk
<b>Web address:</b>	www.cricklaldeisure.co.uk

<b>Do you have an up to date Health and Safety Policy in place?</b>	yes
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<b>Please provide details of insurance cover you have in place</b>
Co Vea Insurance Public liability: Policy No. PC02021533930

<b>Do you have an up to date Equality of Opportunity Policy in place?</b>	Yes
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**You will be required to provide a copy of your governing document (i.e. constitution, memorandum and articles of association) as well as copies of the policies listed above.**

<b>How many young people do you expect to engage through your project/activity/programme?</b>	Around 24 per week
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<b>How have young people been involved in the development of your project/activity/programme?</b>
Yes in consultation with the local youth co-ordinator and our operations manager.

<b>How does your project/activity/programme support local needs, outcomes, priorities and objectives for positive activities?</b>
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## **The local JSA has highlighted**

‘Promote the area as a healthy lifestyle community

Ensure new development and infrastructure promotes health and wellbeing and includes good public transport links and green space.’

‘Increase sports participation across all sectors of the community targeting young, old, women and minority groups to maximise facility opportunity.’

### **Key Outcomes of the local LYN:**

- Help young people connect with their communities, enabling them to belong and contribute to society e.g. through volunteering
- Provides opportunities for young people to take part in a range of sports, arts, music and other activities where they can socialise safely with their peers and develop relationships, including with adults they can trust
- Encourage young people’s personal and social development
- Improve young people’s physical and mental health and emotional well-being
- Help young people to achieve in education, work or training
- Prevent and divert young people away from risky behaviours e.g. teenage pregnancy, substance misuse and involvement in crime and anti-social behaviour.

### **Local Youth Survey April 2015**

In both the Cricklade and Purton Areas, Sport and a youth cafe were voted the two most wanted facilities.

( Cricklade, Sport 60%, Youth cafe 54%)

( Purton , Sport 67%, Youth cafe 55%)

## **How will your project/activity/programme be accessible, affordable, wanted and valued by young people?**

Our hope is that this will be funded, but the organisation is minded to make this as financially accessible as it can. Our desired aim is to provide it free to the users during the pilot for the first 4 weeks and young people to contribute £1 per session afterwards.

## SECTION 2: WHAT ARE YOU PLANNING TO DO?

### What will your project/activity/programme involve?

(Use the box below to say why/how you identified the project/activity/programme, what you want to do, where, when and how you plan to do it. The more detail you give us the better). Please use a separate sheet if you need to.

We will provide an allotted time in the gym(max 15 a time) for an hour. This period will be supervised in order that those attending get the best benefit out of the session including guidance on the safe way to use the equipment. This will be followed by a supervised hour in the sports hall, for up to 24 young people. The activities will be varied, ranging from football to volleyball and any other sport that can be reasonably held in the hall. These will be decided by youth.

We will also give subsidised rates in the cafe to young people during this session.

<p><b>How long will the project/activity/programme last? (This could be for more than one year – subject to Area Board funding)</b></p>	<p>Start Date: 4/10/15</p> <p>This will be a trail period, should the numbers be good we will look to put in place long term</p>	<p>End date:6/12/15</p>
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**Where will your project/activity/programme take place?**

Please give the address, or area where the project/activity/programme will take place:	Cricklalde Leisure Centre, Stones Lane, Cricklade
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**How will you encourage volunteering and community involvement in your project/activity/programme?**

By promotion in and around Cricklade. Direct contact local volunteer groups and our own volunteer group.

**Is your project/activity/programme targeted at any vulnerable groups of young people e.g. Looked After Children etc?**

We have contact with organisations in the area that deal with hard to reach families and other vulnerable groups, which will attempt to encourage them to attend the activity

**Will you be working with other community partners (e.g. police, schools etc) to support the delivery of your project/activity/programme?**

We will be working with the Community Youth Officer, Cricklade town council, Purton Parish Council, the local LYN and all the relevant senior schools and colleges.

**Which of the following categories would you say your project/activity/programme falls into? (please tick)**

Informal education	Yes	Youth work/development	Yes
Sport/Leisure	Yes	Residential	
Arts/Culture		Employment or training	

Music/Dance/Drama		1:1/group work	
Community project		Volunteering	Yes
Other (please state)			

<b>What is the target age range for this project/activity/programme?</b>	13 -18
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<b>How will ensure your project/activity/programme is inclusive and is accessible to 'hard to hear/underrepresented' groups of young people (those with protected characteristics)?</b>
By contacting these groups, with contacts already in place.

<b>Who else will your project/activity/programme benefit?</b>
We hope that inclusion of the youth will introduce other members of the family group to the centre.

### SECTION 3: FINANCE

<b>Overall cost of the project/activity/programme?</b>	
Please give us a breakdown of what you intend to spend the money on.	
<b>ITEM/ACTIVITY</b>	<b>COST</b>

Supervised use of fitness suite, (approximate weekly costs)	£52.50
Hall Hire for sporting activity	£35
Supervision in hall	£10
<b>Total cost of project/activity/programme</b>	<b>£97.50 *10 (£975 total)</b>

<b>Are you using any of your own funds for this project/activity/programme? If yes, How much?</b>	<b>Yes £22.50 (£225)</b>
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<b>State / De-minimus aid (to be completed by sponsoring organisation if applicable)</b>	
We confirm that including any proposed grant sum together with any other public money we have received from any source in the past three fiscal years does not exceed €200,000	<b>Yes</b>

Please give details below of any other de-minimus aid received during the previous two fiscal years and the current fiscal year
<b>None</b>
Exemption – If applicable, please confirm the basis on which you are except from the state aid regulations
<b>N/A</b>

<b>Details of your sponsor organisation (if applicable):</b>	
Name of sponsor organisation:	C&DCA
Key contact name/position:	Richard Martin
Address of sponsor organisation:	Cricklade Leisure Centre
Telephone number of sponsor organisation:	01793 750808
We may need to contact your sponsor organisation before we agree any funding. Are you happy for us to do this?	Yes

**A copy of your most recent financial management accounts which show current income and expenditure may be required or if you are a new organisation (less than 6 months) then you can submit a cash flow statement and a copy of a recent bank statement (this will need to be provided by the sponsor organisation if applicable).**

<b>Financial Management (this section will need to be completed by the sponsor organisation if applicable)</b>	
Please confirm that you have a minimum of 2 signatories for your bank account	Yes

(1 must be a member of your governing body)	
Bank account. Please provide current bank or building society account details which must be in the organisation's/sponsor organisation's name (personal accounts will not be accepted)	
Bank account name	Lloyds Ban
Bank account number	00758613
Bank sort code	30/13/35
Bank or building society branch name	Lloyds Cricklade High Street
Building society roll number (if applicable)	

**SECTION 4: SAFEGUARDING AND PROMOTING THE WELFARE OF CHILDREN AND YOUNG PEOPLE (to be completed by sponsor organisation if applicable)**

The council takes safeguarding and promoting the welfare of children and young people very seriously. We want to ensure that all those working with young people share this commitment and provide safe environments.

**Please evidence your commitment to safeguarding and promoting the welfare of children and young people.**

Safeguarding included in risk assessment documentation  
 All staff working alone with vulnerable groups or individuals are required to have CRB and more recently DBS checks. Relevant documents on our policy available on request

**Do you have the following policies and procedures in place (please note you may be required to provide copies of these):**

- **Child Protection Policy**
- **Complaints Procedure**
- **Whistle Blowing Policy**

NO – we do not have a Whistle blower policy

**How do you make sure staff and volunteers understand their safeguarding responsibilities?**

Staff Handbook and Induction procedure, Safeguarding included in risk assessment documentation

**Are staff and volunteers Disclosure and Barring Service (DBS) checked and do you hold a central record of this as well as details of staff references.**

Where legally required

**How are young people involved in the development and delivery of your activities/services?**

Consultation with the Community Youth Officer and the LYN

**What policies and procedures do you have in place for dealing with safeguarding issues and concerns?**

They can be found in the relevant Normal Operating Procedure and Emergency Action Plan

**Who in your organisation/group is ultimately responsible for safeguarding?**

Gary Walker

**What is your procedure for dealing with an allegation against a member of staff or a volunteer?**

**How do you ensure that young people are kept safe online when accessing your services/activities?**

Not applicable

**SECTION 5: MONITORING AND EVALUATION**

**What outcomes and impact will your project/activity/programme achieve for young people?**

Improved sport skills  
Healthier lifestyle  
Opportunity for social skills

**How will you monitor and measure outcomes and impact, including feedback from young people who use the project/activity/programme?**

Attendance recorded  
 Evaluation carried out with the Community Youth Officer and the local LYN

**Other Information**

If there is anything else you would like to tell us about your project/activity/programme please use the space below.

Are you happy for us to share information about your project/activity/programme with others and in promotional materials? For example, on websites, on the radio, in adverts, on posters etc. Yes

Are you happy to join the Local Youth Network if not already involved? Yes

Declaration	Tick
I confirm that, as far as I know, all the information on this application form is true and correct.	Yes
I understand that you may ask for more information on the project/activity/programme at any stage.	Yes
Your name/position: Richard Martin/Operations Manager	
Your signature: Richard Martin	Date: 27/08/2015

Thank you for taking the time to complete this form. Please make sure that you have completed every question and read the criteria thoroughly before returning your form.

Please see our **hints and tips** information.



Grant Applications for Royal Wootton Bassett & Cricklade on 23/09/2015

ID	Grant Type	Project Title	Applicant	Amount Required
1428	Community Area Grant	Norwegian Coach Re-Roofing	Swindon and Cricklade Railway	£2950.00

ID	Grant Type	Project Title	Applicant	Amount Required
1428	Community Area Grant	Norwegian Coach Re-Roofing	Swindon and Cricklade Railway	£2950.00

**Submitted:** 02/08/2015 11:19:35

**ID:** 1428

**Current Status:** Application Appraisal

**To be considered at this meeting:**

tbc contact Community Area Manager

**1. Which type of grant are you applying for?**

Community Area Grant

**2. Amount of funding required?**

£501 - £5000

**3. Are you applying on behalf of a Parish Council?**

No

**4. If yes, please state why this project cannot be funded from the Parish Precept**

**5. Project title?**

Norwegian Coach Re-Roofing

**6. Project summary:**

The Swindon Cricklade Railway has 2 wooden Norwegian coaches that are used as a static restaurant kitchen facility. These coaches were built in 1930 and in recent years the roofs have started to leak. The railway volunteers have been patching these up but we have reached the point where these coaches have to have new roofs and the Building and Works team do not have the necessary equipment or expertise to do this project. We are seeking a grant to have the work done professionally to ensure that the coaches will be protected for many years.



Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
Total contractors quote	3900.00			
Scaffolding required	800.00	Railway equipment supplied	yes	800.00
Volunteer Labour	1200.00	24 man days estimated	yes	1200.00
		Reserves	yes	950.00
<b>Total</b>	<b>£5900</b>			<b>£2950</b>

**11. Have you or do you intend to apply for a grant from another area board within this financial year?**

No

**12. If so, which Area Boards?**

Royal Wootton Bassett & Cricklade

**13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?**

The Restaurant is very popular with visitors. It provides meals and refreshments for the General Public visiting the Railway as well as for the working volunteers and represents a valuable income stream for the Railway.

**14. How will you monitor this?**

The Railway receives many positive reviews on social media and has won awards from Tripadvisor. The restaurant is frequently mentioned positively. We monitor and try to react to comments.

**15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?**

The project should remove the problem of leaking in the coaches for many years to come.

**16. Is there anything else you think we should know about the project?**

17. DECLARATION

**Supporting information - Please confirm that the following documents will be available to inspect upon request:**

**Quotes:**

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section)

above)

**Accounts:**

yes I will make available on request the organisation's **latest accounts**

**Constitution:**

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

**Policies and procedures:**

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

**Other supporting information (Tick where appropriate, for some project these will not be applicable):**

yes I will make available on request evidence of ownership of buildings/land

**And finally...**

yes The information on this form is correct, that any award received will be spent on the activities specified.

# Agenda Item 8

## Update for Royal Wootton Bassett & Cricklade Area Board

Update from	Royal Wootton Bassett Town Council
Date of Area Board Meeting	23 September 2015

- A Neighbourhood Planning public meeting held on Saturday 5<sup>th</sup> September 2015 was attended by around 200 people.

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- Royal Wootton Bassett Town Council is offering Wednesday Market traders a pitch rent-free for 12 months. It is hoped that current stallholders will benefit from this boost and new stallholders will be attracted.

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- The Jacqui Woolford Memorial Park was officially opened on Friday 4<sup>th</sup> September 2015 by Councillor Linda Frost. The opening was attended by Mr. Woolford and members of the family.



- Jubilee Lake Tea Room is now open year round.



## Update for Royal Wootton Bassett & Cricklade Area Board

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- Royal Wootton Bassett will host a week long Food Festival that will include the Farmers' Market on Saturday 26<sup>th</sup> September, the Wednesday Market on 30<sup>th</sup> September and an Italian Market on Friday 2<sup>nd</sup> October.



**Bring Home the Harvest**

Royal Wootton Bassett Town Council  
Telephone: (01793) 850222  
www.royalwoottonbassett.gov.uk

WEDNESDAY 30th September 2015  
FOOD FESTIVAL EVENT  
BY TOWN HALL, HIGH ST, RWB  
8.30am to 2.00pm

Celebrating local food.  
Why not come along and taste some great local produce!

19 Sept - 4 Oct 2015  
British FOOD FORTNIGHT

[www.lovebritishfood.co.uk](http://www.lovebritishfood.co.uk)

The poster features a cartoon illustration of a chef, a worm, a ladybug, and a box of food. The box is labeled 'British FOOD FORTNIGHT' and '19 Sept - 4 Oct 2015'. The background is a light blue sky with a green ground area.

- 
- Royal Wootton Bassett will learn if the town has been awarded a prize in South West in Bloom 2015 on 24<sup>th</sup> September. This is the first year for a number of years that the town has entered and after a very positive response from residents and traders, plans for next year are already underway!



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- The Mayor's Civic Service will be held on Sunday 25<sup>th</sup> October at St. Bartholomew & All Saints Church, Royal Wootton Bassett at 3:00 pm. All are welcome to attend and light refreshments will be served following the service.

## ***Update for Royal Wootton Bassett & Cricklade Area Board***

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- We were very sorry at the passing of former Grounds Team Member John Smart in August 2015. Also, of Mr. Ken Scott, former town Councillor and Mayor.
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- Due to unforeseen circumstances, the Artist gifting the Stone Poppy has changed the material from volcanic rock to Carrara marble. This has increased the weight, raising significant challenges for completion of the base.

The Council was not confident that it could deliver the project in time for the planned dedication service on 23<sup>rd</sup> September 2015 and so decided to postpone this until next year.



# Update for Royal Wootton Bassett & Cricklade Area Board

Update from	Cricklade Town Council
Date of Area Board Meeting	21 September 2015

## Headlines/Key Issues

- Neighbourhood Planning continues to be a priority for the Council. A Vision for Cricklade' leaflet was distributed via the local primary school and a meeting was arranged to engage with local businesses to gather their knowledge and experience to help shape the town in the future.

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- Speedwatch - Wiltshire Councillor Bob Jones is working towards re-establishing a Speedwatch Group in the Town together with a new initiative of Lorrywatch. Lorrywatch is to prevent HGV's driving through 7.5 tonne weight limits.

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- Walkers are Welcome - Cricklade organised 4 walks during the Wiltshire Walking Festival in early September, over 75 people took part in the events. We have 10 identified walks in and around the town - leaflets are available from the Council Offices. There is currently a vacancy for a Cricklade Walker's are Welcome Co-ordinator. Anyone who is interested please contact the Council Offices.

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- Cricklade in Bloom - Over the summer, Cricklade was bursting with wonderful floral displays and this years judges has a difficult time in selecting the winners for the annual competition. The awards were presented to the winners at the Community and Leisure meeting held on 2 September.

## Forthcoming events/Diary dates for October

All our events are posted on the website [www.cricklade-tc.gov.uk](http://www.cricklade-tc.gov.uk)

**Sunday 4** - The Cricklade Half Marathon, 10 km and Fun Run is taking place Cricklade

**Tuesday 6** - Cricklade Cinema is showing a special extra film ' Ida' at the Town Hall - 8pm

**Saturday 17** - Blakehill Volunteer Day - everyone welcome meet at Blakehill car park 10am bring a packed lunch and plenty to drink

**Tuesday 22** - Tuesday 22 - Cricklade Cinema showing The Second Best Exotic Marigold Hotel at the Town Hall 8pm

**Weekend of 24-25** - Cricklade Art Group Art Exhibition Town Hall, 10am - 4pm

Signed: Tina Jones

Date: 10 September 2015



# ***Update for Royal Wootton Bassett & Cricklade Area Board***

<b>Update from</b>	<b>Purton Parish Council</b>
<b>Date of Area Board Meeting</b>	21 September 2015

## **Headlines/Key Issues**

- Highway safety in Purton

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- Litter bin / dog bin relocation and additions

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- Information Boards at The Dingle

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- Hearing Loop at the Village Hall



## Extra Care Working Group

In January 2011 North Wiltshire District Council originally announced in its North Wiltshire Plan for a 40 bed Extra Care Unit in Cricklade, this proposal was subsequently withdrawn.

As the Extra Care facility was not going to happen, alternative options were explored. Wiltshire Council recommended that the Working Group hold a consultation to better understand the needs of older people living in Cricklade, and whether there was a demand for a “virtual extra care provision.”

To maximise feedback, an event was held on the 15 May 2015 to promote the consultation and existing health, advice and support services. The Working Group would like to thank the community for taking part, all the organisations who attended and the volunteers for producing such a successful and informative session.

The latest Joint Strategic Assessment outlines the issue of a high percentage of older people in Wiltshire and RWB and Cricklade has one of the highest ratios.

2011 Census	RWB & Cricklade Area	Wiltshire area
Increase in retirement age population	38.5%	24.4%
Increase in over 85s since 2001	66.7%	34.8%

The over 85 age group increased markedly, a trend that is expected to continue in the future. This is important as adult social care costs rise significantly in the 85+ age group.

General **Findings** from the consultation event:

- The majority of residents wish to remain in their homes for as long as possible, and would be prepared to pay for 24/7 care if available.
- As a rural area with limited public transport, access to services is a real problem.
- There is a need for local advice and sign posting e.g. CAB, WC officers, organisations who can help with day to day issues.
- There is a need to plan proactive steps in a care process from living independently in the family home to a progression of downsizing or adaptation of properties to eventual supported living or nursing care.

General **Recommendations** from consultation:

- There is a need for a mix of support services in the centre of the Town (for accessibility), also support in individual's homes and latterly a nursing/care facility
- Any new housing provision should take account of the need for smaller and adaptable units
- There needs to be a local group, coordinating the service requirements and creating a “virtual” extra care facility using all current appropriate facilities
- Wiltshire Council to work with the Working Group and care agencies, in coordinating the service requirements and creating a “virtual” extra care facility using all current appropriate facilities

**Proposal from the Extra Care Working Group:**

- Working with as part of the SCOB, to set up a “virtual” Extra Care Model in Cricklade now, and prioritise the provision of a nursing/care facility within Cricklade.
- Work with commercial developers and the local Neighbourhood Planning Group on the need for specific types of property

- Work with commercial developers and the local Neighbourhood Planning Group on the need for a nursing/care facility (even if necessary to locate outside the existing framework boundary)

**Motion**

That the Royal Wootton Bassett and Cricklade Area Board support the report and the recommendations outlined and work through the SCOB/Extra Care Working Group to aid the process with the help of the new Community Engagement Officer role.

**“Cricklade - Your Home for Life” event – many of the organisations that took part (plus nearly 300 members of the public).**

**Organisations with local presence**

Cricklade Leisure Centre  
Cricklade Link  
Cricklade Open Door  
Good neighbour scheme  
WC Library Services  
Wiltshire Online  
Cricklade WI  
RWB & Cricklade Area Board.

**Health**

GP Care Coordinator  
Infection control, ticks & shingles innoc.  
Health trainer  
Stop smoking & blood pressure checks  
Alzheimer's Society  
Hearing & Vision  
Stroke Association  
Dementia Friends session

**Support services**

Wiltshire Fire & Rescue  
Cruse  
Bobby Van  
Aster Living  
Independent Living (Wiltshire CIL)  
WC Financial Advisor  
Adult Care incl Care Act/cap advice  
Healthwatch Information Portal  
Leonard Cheshire  
Carer Support  
Medvivo (Telecare)  
Wiltshire Farm Foods  
Housing & Care 21 (Extra Care facilities)  
Age UK  
WSUN  
Mediquip Van

